

## NOTICE TO BONDSMAN OR SURETY TO RETURN BONDSMAN'S PROCESS

Case Number

IN THE \_\_\_\_\_ COURT OF \_\_\_\_\_, ALABAMA  
*(Circuit, District, or Municipal)* *(Name of County or Municipality)*

STATE OF ALABAMA

MUNICIPALITY OF \_\_\_\_\_ v. \_\_\_\_\_  
**Defendant**

and \_\_\_\_\_,

\_\_\_\_\_

\_\_\_\_\_

Sureties

### NOTICE TO

\_\_\_\_\_, as surety,

or \_\_\_\_\_ surety's  
designated agent.

Whereas, a Bondsman's Process was issued to you on \_\_\_\_\_ (date), by the clerk's  
office, and

- a Warrant of Arrest was issued, executed, and returned to the clerk's office in the same case;
- the case has been disposed.
- Other: \_\_\_\_\_

If the Bondsman's Process has not been executed, you must (1) return the Bondsman's Process to  
the clerk at the address below within 5 days and it must be endorsed by you "not executed"; or (2) if  
you desire to be relieved from further obligation of bail, you must execute the Bondsman's Process by  
producing it to the jailer having custody of the defendant.

**IMPORTANT NOTE:** Pursuant to Section 15-13-126(e), Ala. Code 1975, any surety failing to timely  
return the Bondsman's Process in accordance with the above instructions shall forfeit to the state or  
municipality \$50.00, which must be paid to the clerk of court within 3 days of notice of default.

The clerk of court is prohibited from issuing further Bondsman's Processes to any delinquent surety until  
such penalty is paid.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk of Court

\_\_\_\_\_  
Address

\_\_\_\_\_  
City State Zip Code