

FOREIGN LANGUAGE INTERPRETER APPLICATION REGISTRATION FORM

INSTRUCTIONS

All foreign language interpreters providing services in Alabama's courts are encouraged to register with the Alabama Administrative Office of Courts (AOC) by completing, signing, and returning the attached Registration Form to AOC. Upon reviewing the Registration Form and conducting a successful background and E-Verify Check, the AOC will send the registered interpreter additional information regarding ethical and professional conduct, and interpreter qualifications and certification.

The AOC will list each eligible registered foreign language interpreter on the AOC Foreign Language Interpreter Registry. This Registry will be made available to all judges, attorneys, and the general public.

To remain eligible as a registered interpreter and listed on the AOC FLI Registry, the interpreter shall meet all interpreter requirements established by law or rule; shall abide by all ethical and professional behavior policies; and shall meet and abide by the qualification and certification policies and procedures established by the Alabama Administrative Office of Courts.

This form is for registering with the foreign language interpreter program only. Any registration for orientation, education and/or testing will be by separate form.

By completing, signing, and returning this application registration form to the Alabama Administrative Office of Courts, the interpreter understands and agrees that the AOC will conduct a criminal background and E-Verify Check, and may seek further information regarding the interpreter's character, qualifications, and work performance.



Foreign Language Interpreter Application Registration Form

ALABAMA ADMINISTRATIVE OFFICE OF COURTS

Return To:
Foreign Language Interpreter Program
AOC Legal Division
300 Dexter Avenue
Montgomery, AL 36104-3741

TYPE OR PRINT ONLY

PART I. IDENTIFICATION

Social Security Number

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Date of Birth

Month	Day	Year
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Name (exactly as shown on social security card):

First	
Middle	
Last	

Mailing Address (Street Number & Name, Apartment Designation or RFD)

City	ST	Zip Code
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County

Email Address

Phone Numbers

Cell: Area Code ()	Work: Area Code ()
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- Are you currently working within the Unified Judicial System? YES NO

PART II. INDICATE ANSWER BY PLACING AN "X" IN THE PROPER BOX

1. Have you ever been convicted of a crime other than a "minor" traffic offense? YES NO

If yes, explain the charges, where convicted and dates: _____

PART III. SPECIFIC PROGRAM INFORMATION

1. Are you fluent in speaking and understanding the English language? YES NO
2. List of languages for which you are certified or registered to translate or interpret, and the authorizing agency.

Language	Authorizing Agency

PART III. SPECIFIC PROGRAM INFORMATION CONTINUED

3. Which language would you prefer to translate or interpret? _____

4. Do you have a valid Driver’s License? YES NO (If yes, from what state: _____, DL# _____ and expiration date _____/_____/_____)

5. Are you associated with or related to anyone in the Alabama Court System? YES NO (If yes, please give details: _____)

6. Have you ever provided interpreting services in Alabama’s courts? YES NO (If yes, which court or courts) County _____ Circuit, District, Juvenile or Family Court (use additional paper, if necessary)

7. How did you learn about opportunities for providing foreign language interpreting services in Alabama’s Courts? _____

8. Character References (exclude relatives)

Name	Address	Telephone Number

CERTIFICATION AND CONDITION OF CERTIFICATION

I certify that the statements on or attached to this application are true and correct to the best of my knowledge. I know that any false statements may cause me to be denied registration or certification, the opportunity for testing, or to be removed from the AOC registry of foreign language interpreters. I authorize the release of all criminal records to the AOC. I also understand and agree that foreign language interpreters shall be compensated pursuant to Alabama’s law and rules.

Applicant’s Signature: _____ Date: _____