



ADMINISTRATIVE OFFICE OF COURTS

300 Dexter Avenue
Montgomery, Alabama 36104-3741
(334) 954-5000

Tom Parker
Chief Justice

Rich Hobson
Administrative Director of Courts

AOC Out-of-State Travel - Automatic Correction Agreement

I hereby give permission to the Administrative Office of Courts to make small dollar amount corrections to my out-of-state travel claim and continue processing without returning the expense report to me to be corrected. I do understand that the amount of correction cannot exceed \$25 in order for those corrections to be made by the Administrative Office of Courts.

Signature of Traveler