

DIRECT PAYMENT INVOICE

PLEASE SUBMIT MONTHLY

In order to expedite payment for cellular telephone services and/or pagers not covered under the State of Alabama Contract, please complete this invoice. Please attach original copies of all charges.

(Note: If your cellular or beeper services are contracted locally, we will continue to reimburse the County Commission.

Please Print or Type

I here certify that the following charges have been audited, personal use compensated, and are accurate and due to be paid for the period _____ through _____, 200_____.

Signature _____ Date _____

Name & Address as it appears on Statement _____

Telephone Number _____

Please Choose one: _____ Circuit Court _____ District Court _____ Clerk _____ JPO _____ AOC

Cellular Telephone Services:
Vendor _____

Pagers:
Vendor _____

Account Number _____

Account Number _____

Total Amount on Statement	\$ _____
Less Federal Tax Exemption	-\$ _____
Less Personal Use	-\$ _____
Less 911 Charges	-\$ _____
Less Service/Finance Charges	-\$ _____
Total	\$ _____

Total Amount on Statement	\$ _____
Less Federal Tax Exemption	-\$ _____
Less Service/Finance Charges	-\$ _____
Total	\$ _____

Submit Monthly to : Administrative Office of Courts
Finance Division / Expense Accounting Section
300 Dexter Avenue
Montgomery, AL 36104

AOC Use Only

Vendor Code _____ Accounting Code _____

Document ID _____

Approved By: _____ Date Approved: _____