

**NOTICE OF ORDER OF CONDITIONAL  
BOND FORFEITURE AND TO SHOW CAUSE  
ON FORFEITURE OF BOND**

Case Number

IN THE \_\_\_\_\_ COURT OF \_\_\_\_\_, ALABAMA  
(Circuit, District, or Municipal) (Name of County or Municipality)

STATE OF ALABAMA

MUNICIPALITY OF \_\_\_\_\_ v. \_\_\_\_\_

Defendant

and \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Sureties

**TO ANY LAW ENFORCEMENT OFFICER OF THE STATE OF ALABAMA:** you are hereby commanded to serve each party herein listed with a copy of this Notice and make your return to the clerk of court.

**NOTICE TO** (List names of principal and each surety):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

You are hereby notified that you have signed the bond in the above-styled case. This case called for trial or hearings, on \_\_\_\_\_ (date) and the defendant was not present to answer.

Within 28 days after you are served with the Notice, you must file a written response with the clerk of court showing good cause why this bond amount of \$ \_\_\_\_\_ and the court costs of \$ \_\_\_\_\_ should not be forfeited and paid by you.

If no action on your part is taken within 28 days after the date you receive this Notice, a final forfeiture may be entered against you by the court in the amount of the bond (in whole or in part) and court costs. The sheriff shall collect the amount of the bond and court costs from you or levy on your property to satisfy the forfeiture case. If you file a written response and the court is of the opinion your written response is not sufficient to set aside the conditional forfeiture, then the court shall set a final forfeiture hearing date and will be notified at the address provided on the response.

This bond forfeiture is a court case against you, separate from the defendant's criminal case, and may be collected as any civil judgment. The court has also ordered that the defendant be arrested in the original case.

\_\_\_\_\_  
Date Issued

\_\_\_\_\_  
Clerk

\_\_\_\_\_  
By

**RETURN ON SERVICE**

Return receipt of certified mail received in this office on \_\_\_\_\_ (date).

I certify that I personally delivered a copy of the Notice of Order of Conditional Bond Forfeiture and to Show Cause on Forfeiture of Bond to \_\_\_\_\_ in \_\_\_\_\_ County, Alabama on \_\_\_\_\_ (date)

This Notice must be returned by a process server, with his proper return endorsed thereon, within 28 days of the date of issuance or within five days of service, whichever period of time is shorter.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Server' Signature/Title